

CORENET e-Submission System

Audio Visual Interleaved (AVI) Manual Guide

Version 1.0 (dated August 2010)

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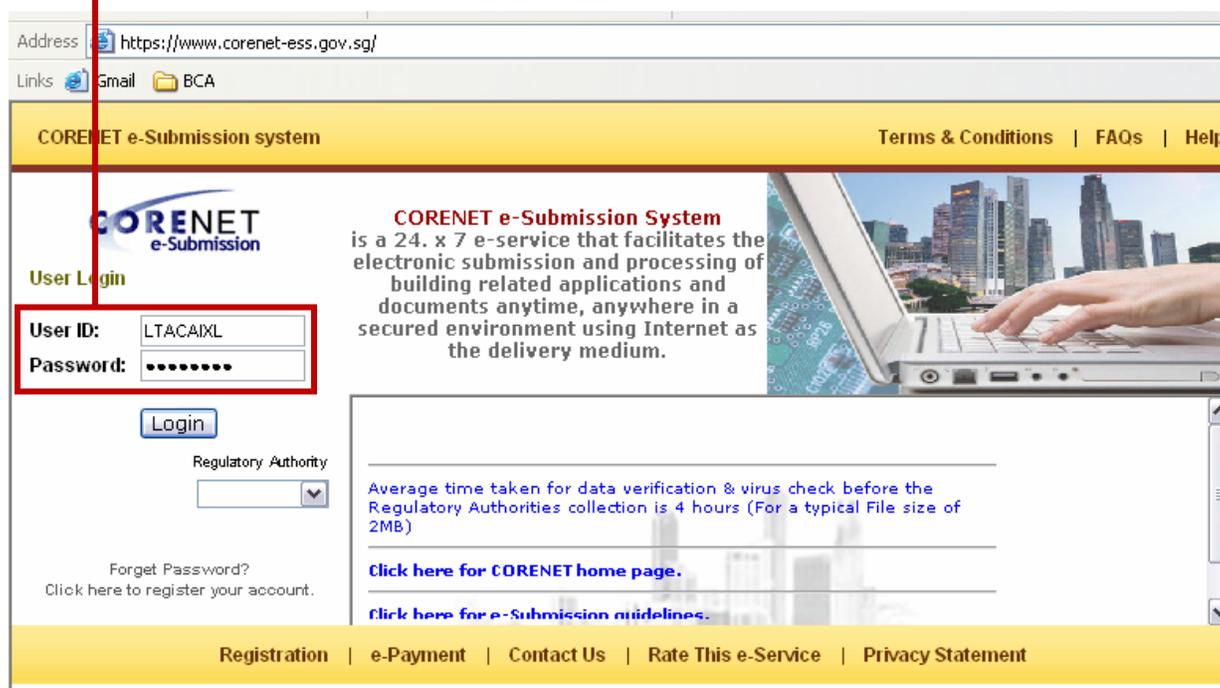
1. Minimum System Requirement

To process in using the Electronic Guide, your computer must be running with the following platform:

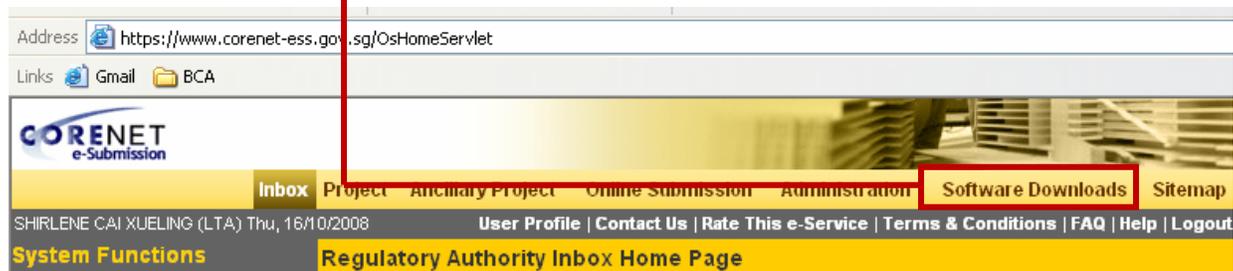
COMPONENTS	SOFTWARE VERSION
Minimum End-User Operating System Requirement	<ol style="list-style-type: none"> 1. Pentium III Processor or equivalent 2. Mac OS 9.x 3. 128MB RAM 4. Windows 98 second edition 5. 1024 X 768 monitor resolution
Internet Access	<ol style="list-style-type: none"> 1. Microsoft Internet Explorer 5.x 2. Netscape 4.7 3. Mozilla 1.2 4. Firefox 1.0 5. Opera 7.11
Application	Click here to download Adobe Flash Player 10 to view the Flash video clip

2. Downloading of CORENET e-Submission System Electronic User Guide

2.1 Login to the CORENET eSS website: (<https://www.corenet-ess.gov.sg/>)



2.2 Click on the **Software Download** link to launch the Application Distribution Agent page.



2.3 Scroll down and click on **CORENET e-Submission System Electronic User Guide (Audio Visual Interleaved)** link.

User Manual / Electronic Guide

Application	Version	Size	Description
Corenet-eSS User Manual	v1.0	11.7 MB	This document assists users on how to use the ESPro to submit plans and documents and send correspondences to regulatory authorities via the CORENET e-Submission System.
Corenet-eSS Electronic User Guide (AVI- Audio Visual Interleaved)	-	-	This AVI coaches you on step by step guide on how to use the ESPro to submit plans and documents and send correspondences to regulatory authorities via the CORENET e-Submission System.
Netrust Digital Signer Manual Guide	-	-	This document guides you steps by steps on how to use the Netrust Digital Signer application to Sign/Extract/Verify/View electronic plans and documents

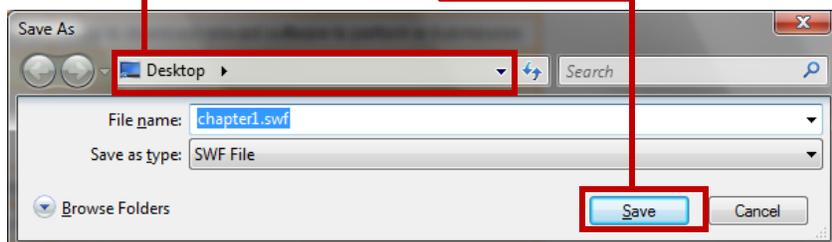
2.4 Under the AVI Manual and Electronic User Guide section, **right click on the link** (e.g. Chapter 1: Register as a CORENET e-Submission System User)) and select **“Save Target As..”**

AVI Manual / Electronic User Guide

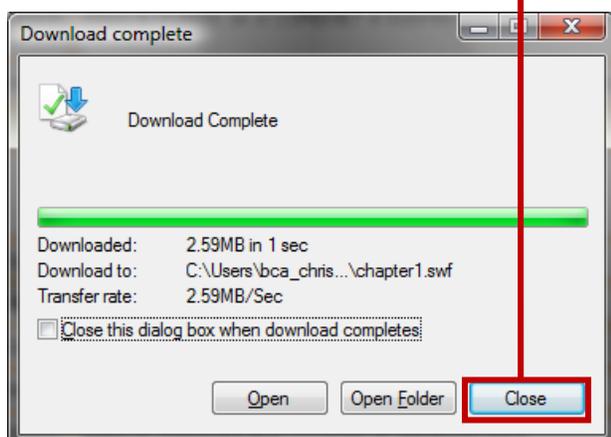
To download the CORENET e-Submission System Electronic User Guide, please click [here](#) to refer to the AVI Manual Guide

CHAPTERS	SIZE	DURATION	DESCRIPTION
GETTING STARTED			
Chapter 1: Register as a CORENET e-Submission System User	2.50 MB	02min:31secs	Steps to register as a CORENET e-Submission System user
Chapter 2: Download Relevant Software			download relevant software to perform e-Submission
ELECTRONIC SUBMISSION PROFESSIONAL			
ESPRO Overview			functions description.
Chapter 1: Synchronise Form Templates			download, mouse over each function to view its (n)
Chapter 2: Register Project			synchronise form templates
Chapter 3: Register Ancillary Project			register a project
Chapter 4: Utilise Contact List			register an ancillary project
Chapter 5: Download & Complete Form			utilise contact list
Chapter 6: Attach File(s) for Submission			download and complete an electronic form
Chapter 7: Perform Digital Signature			attach file(s) for submission
Chapter 8: Select Submission Recipient(s)			perform digital signature on file(s)
			select submission recipient(s)
			Properties

2.5 Select the location and click on the **Save** button. (e.g. Desktop) to save the file.



2.6 Click on the **Close** button.



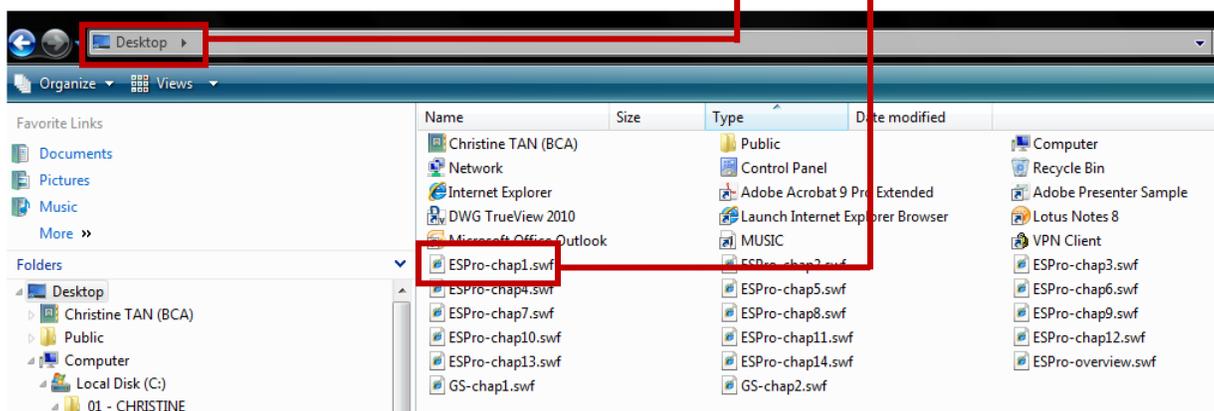
2.7 Go back to the **CORENET e-Submission System Electronic User Guide (Audio Visual Interleaved)** and repeat **Step 2.4 – 2.7** upon selection for the rest of the chapters.

AVI Manual / Electronic User Guide

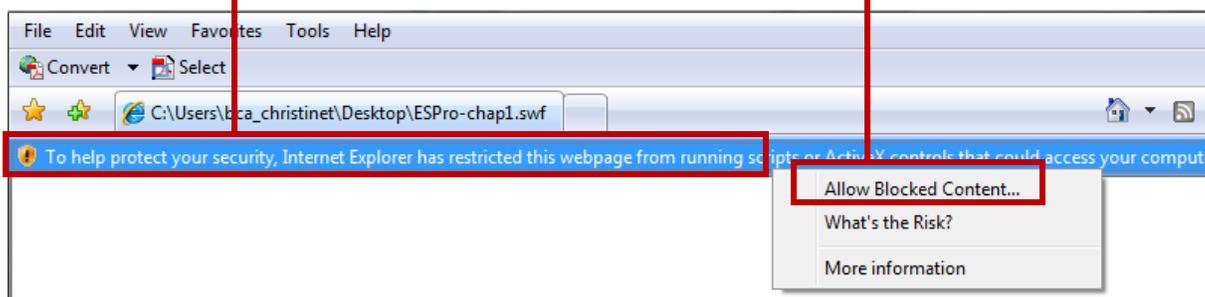
To download the CORENET e-Submission System Electronic User Guide, please click [here](#) to refer to the AVI Manual Guide

CHAPTERS	SIZE	DURATION	DESCRIPTION
GETTING STARTED			
Chapter 1: Register as a CORENET e-Submission System User	2.59 MB	02min:31secs	Steps to register as a CORENET e-Submissi
Chapter 2: Download Relevant Software	3.21 MB	02min:10secs	Steps to download relevant software to perfo
ELECTRONIC SUBMISSION PROFESSIONAL (ESPro)			
ESPRO Overview	1.19 MB	-	ESPRO functions description. (After download, mouse over each function to description)
Chapter 1: Synchronise Form Templates	3.7 MB	02min:03secs	Steps to synchronise form templates

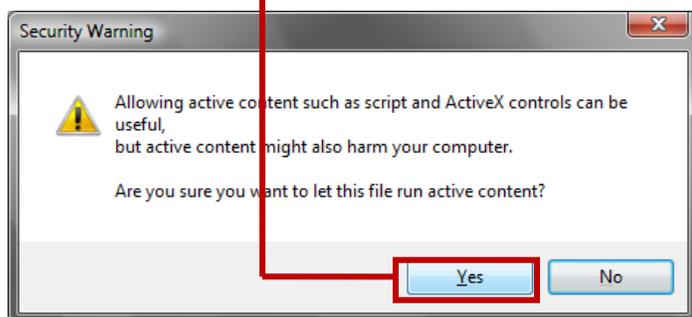
2.8 After all the required chapters are downloaded, go to **Desktop** (location where the file is saved) and double click on one of the chapter (e.g. **ESPro-chap1.swf**) to launch the AVI.



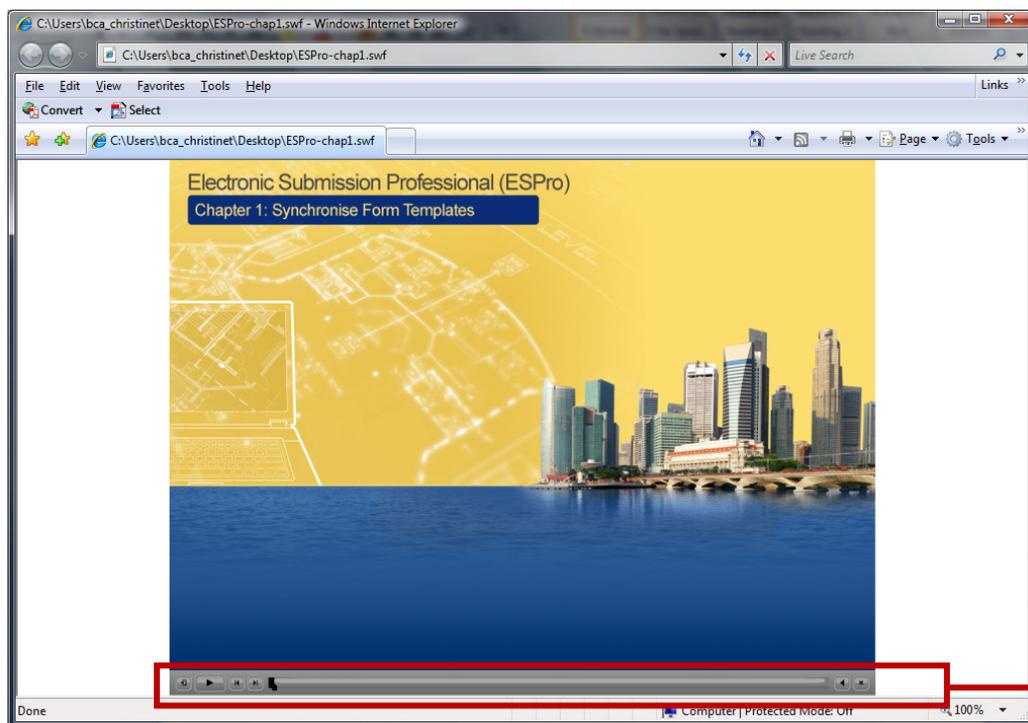
2.9 Click on the link and select **“Allow Blocked Content...”**



2.10 Click on the **“Yes”** button.



2.11 To control the AVI (e.g. pause, forward, reverse), click on the different buttons in the control panel.



2.12 When the AVI has finished, close the browser window. Continue to click on the next chapter which you have downloaded.