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Please Quote Our Reference
Number In Your Reply

9 March 2009

Your ref:
Our ref: LTA/DBC/F20.033.005
DID: 6332 8283

See Distribution List

Dear Sir,

**DECLARATION MADE IN LODGEMENT FOR PROPOSAL AND PLANS
FOR PROVISION OF PARKING PLACES AND PARKING SPACES**

1 In our circular of 3 Feb 2005 and 25 Oct 2005 we informed your organisation on the Lodgement Scheme for submission of vehicle parking proposal. With effect from 1 March 2005, the scheme was extended to all vehicle parking proposals, except those of indoor parking places and parking spaces in

- (a) any residential development;
- (b) any commercial development; or
- (c) any other development for mixed use that includes residential or commercial use or both.

2 Under the scheme, a Qualified Person (QP) will prepare the building plans in accordance with the parking requirements and declare compliance with the parking rules and guidelines when he lodges the building plans with LTA. LTA will acknowledge receipt of the lodgement by issuing an acknowledgement letter.

3 Of late, it came to our attention of lodgements that do not comply with the prevailing rules and guidelines although the QP has declared their compliance. We would like to remind QPs that by way of the declaration they are responsible for the declaration. Please ensure that the proposal plans comply with the vehicle parking requirement and guidelines before making the declaration.

4 In this connection, we would like to remind your members of the following:

- (a) Present parking provision standards are based on the gross floor area (GFA) or the number of units of the proposed development. The parking provision standards are available in the Handbook on Vehicle Parking Provision in Development Proposals, available at

http://www.lta.gov.sg/dbc/index_dbc_vehicle.htm. The GFA used to work out the number of parking spaces required is the same as that defined by URA. Common floor areas which form part of the gross floor area in the computation for parking requirements must be included in the computation for the number of parking spaces to be provided.

- (b) The parking places and spaces shall comply with full requirements on the minimum number of parking lots to provide as well as the parking layout dimensions. If the development is unable to comply with any of the requirements, please apply for waiver /modification on the provision prior to submission.
- (c) If a QP is unable to provide the required number of parking spaces in a development, he should consult LTA for waiver on the provision prior to submission of the proposed development to the Competent Authority for approval. Where site constraints make it physically impossible to make full provision, LTA may waive provision for the number of deficient parking spaces. Deficiency charge will be imposed for the deficient number of parking spaces waived by LTA. The prevailing rates of deficiency charge can be found in the Handbook on Vehicle Parking Provision in Development Proposals.

5 Please disseminate the information to the members of your organisation. For enquiries, you can contact Miss Low L C Daisy at Tel: 6332 8256 or Mr Zaini at Tel: 6332 8249.

Yours faithfully



QUEK TECK BENG
DEPUTY DIRECTOR
DEVELOPMENT & BUILDING CONTROL

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