

Getting My PC Ready for e-Submission

(Version 1.6 as of 1 Dec 2008)

Summary of document changes

Version No	Date Revised	Summary of Changes
1.0	1 Feb 2007	-
1.1	18 June 2007	<ul style="list-style-type: none"> • Changes to Programs Requirements (Pg 3) • Changes to Software Licenses Requirement for e-Submission Forms Viewer 4.4.1 (Pg 4) • Updates of Application for the Netrust Card Certification for Qualified Professionals (QP) (item 3, Pg 5) • Updates of Contact Number Reference (Pg 5)
1.2	20 July 2007	<ul style="list-style-type: none"> • Update of Contact Number Reference (Pg 5)
1.3	10 Sept 2007	<ul style="list-style-type: none"> • Updates of Programs Requirements (item c, Pg 3) • Updates of Contact Number Reference (Pg 5)
1.4	28 Apr 2008	<ul style="list-style-type: none"> • Updates of Contact Number Reference (Pg 5)
1.5	18 Aug 2008	<ul style="list-style-type: none"> • Updates of Contact Number Reference (Pg 5)
1.6	1 Dec 2008	<ul style="list-style-type: none"> • Merging of PC Requirements and Programs Requirements section into Hardware and Software Requirements (Pg 1-3) • Changes to Application for Netrust Digital Certification for Qualified Professionals(QP) (Pg 4)

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1. Hardware and Software Requirements

E-Submission Applicant should take note of the following Hardware and Software requirements

a) Hardware Requirements

- Pentium 4 with 1.7GHz and above
- Minimum 512MB RAM
- 56kbps or 256 kbps ADSL connection (Highly Recommended)
- Hard disk with sufficient capacity of minimum 1 GB
- Netrust Digital Certificate Version 7

b) Software Requirements

- Microsoft Internet Explorer Browser Version 6.0 and above
- Microsoft office applications
- Java Virtual Machine (Not Applicable to Windows XP)

Note1: *McAfee Anti Virus 7.0 is not compatible with ESPro and Digital Signer applications.*

Note2: *The free software named Mail Defense Standard version 3.1.0 (and possibly other versions) prevents digital signing. We discourage the use of freeware to avoid potential software incompatibility issues.*

Note3: *Please refer to **Program Requirements** for the necessary programs to download.*







c) Program Requirements

- Necessary programs to download from CORENET eSS website - <https://www.corenet-ess.gov.sg>
- **Please note that you must be a registered CORENET e-Submission user to download the following programs. If you are not a registered user, please refer to the following url http://www.corenet.gov.sg/integrated_submission/esub/others/UserManual.pdf (Chapter 1 (Registering As A Corenet E-Submission User) of the manual guide for registration.)**

First Time Installation

(Applicable for first time user or computer which has not installed with any CORENET eSubmission applications)

Minimum System Requirement: To process with installation, your computer must have at least 100 MB of hard disk space on C drive.

Application	Version	Size	Supported Device(s)	Supported OS	Description
Electronic Submission for Professionals (ESPro)	v2.2.0	16.5 MB	 	- Windows NT 4 - Windows 98 (2 nd edition) - Windows 2000 (SP 4) - Windows XP (Home / Professional)	The ESPro application tool is an offline tool that helps the e-Submission users to manage and prepare the plans and documents for submission to the regulatory authorities via the CORENET e-Submission System.
Electronic Submission for Professionals (ESPro)	v2.3.0	19 MB		- Windows 2000 (SP 4) - Windows XP (Home / Professional) - Windows Vista	Click here for Manual & e-Guide
Digital Signer	v1.1	5 MB	 	- Windows NT 4 - Windows 98 (2 nd edition) - Windows 2000 (SP 4) - Windows XP (Home / Professional)	The Digital Signer application tool assists e-Submission users to sign/extract/view/verify their digital signed document(s).
Netrust Digital Signer (NDS)	v1.1	49.5 MB		- Windows 2000 (SP 4) - Windows XP (Home / Professional) - Windows Vista	The NDS application tool assists e-Submission users to sign/extract/view/verify their digital signed document(s). Click here for e-Guide
e-Submission Forms Viewer	v4.4.1	1.8 MB	-	- Windows NT 4 - Windows 98 (2 nd edition) - Windows 2000 (SP 4) - Windows XP (Home / Professional) - Windows Vista	This program enables users to launch and use .XFD file format.

Upgrade ESPro

(Applicable for user who wish to upgrade their existing ESPro. (Electronic Submission for Professionals))

Application	Version	Size	Supported Device(s)	Supported OS	Description
Electronic Submission for Professionals (ESPro)	From v2.1.1 to v2.2.0	6 MB	 	- Windows NT 4 - Windows 98 (2 nd edition) - Windows 2000 (SP 4) - Windows XP (Home / Professional)	The ESPro application tool is an offline tool that helps the e-Submission users to manage and prepare the plans and documents for submission to the regulatory authorities via the CORENET e-Submission System.
Electronic Submission for Professionals (ESPro)	From v2.2.0 to v2.3.0	6 MB		- Windows 2000 (SP 4) - Windows XP (Home / Professional) - Windows Vista	Click here for Manual & e-Guide

Others (Optional)

(Applicable for user who are using EDA Form)

Application	Version	Size	Description
URA EDA Client Application	v3.4	19.3 MB	This program is for first time installation of URA EDAForm.
URA EDA Client Application Upgrade	From v3.3 to v3.4	2.3 MB	This program is to upgrade EDAForm v3.3 to v3.4 for existing user

d) Contact Information

- For further queries on URA EDA Submission/EDA Client software download, please contact EDA Hotline at 6329 3237 or visit <http://edanet.ura.gov.sg/>
- For further queries on Netrust software download, please contact Netrust at 6212 1388
- For CORENET eSS installation guide, please refer to the following url:
http://www.corenet.gov.sg/integrated_submission/esub/others/UserManual.pdf
(Refer to [Chapter 2 \(Downloading the Relevant Programs onto your Desktop\)](#))

2. Software Licenses Requirement for e-Submission Forms Viewer 4.4.1

The e-Submission Forms Viewer 4.4.1 program enables you to open and view electronic forms in .XFD format.

The program requires a unique license key for each site. Each license is issued based on per workstation basis. The license is distributed by BCA and BCA would be absorbing the setup cost (estimated to be \$300) for one license to the firm. The distribution of the licenses would be subjected to the availability of stock.

Please note that each QP (Qualified Person) firm is entitled to only **ONE** complimentary license key. (E.g. Architect/Engineer, Registered Surveyor or Licensed Water Service Plumber/Licensed Gas Service Worker)

To obtain the license key, the firm has to write in to

Ms Masita Said<mail: masita@nova-hub.com> with the following information:

- Company's name
- Contact Person
- Contact No.
- Qualified Person's name (QP's name)
- Professional Registration Number

3. Application for Netrust Digital Certification for Qualified Professionals(QP)

The Netrust Digital Certification can be issued to individuals for personal or corporate use. They render full support for encryption/decryption and digital signing. With this Netrust Digital Certification, you can work securely from anywhere at any time.

To obtain the Netrust Digital Certification, please

1. Visit Netrust during office hours from Monday to Friday, 9.00am to 5.30pm.
2. Turn up personally at Netrust office for a face-to-face verification with the following documents:
 - a) Identification document of Applicant – Identity Card, Passport or Work Permit (foreigners),
 - b) Photocopy of front and back of identification document,
 - c) Netrust Digital Certificate Application Form:
 - Netrust Digital Certificate Application Form **(For Personal)** can be obtained from http://www.netrust.net/forms/NetIDPersonal_ApplicationForm.pdf
 - Netrust Digital Certificate Application Form **(For Corporate)** can be obtained from http://www.netrust.net/forms/NetIDCorporate_ApplicationForm.pdf
 - d) Original or Certified true copy of Practising Certificate from **ONE** of the following authorities:
 - Professional Engineers Board
 - Board of Architects
 - Public Utilities Board
 - Energy Market Authority
 - e) Letter of Authorization – authorizing the Applicant to apply for the card,
 - f) Original or Certified true copy of the Registry of Companies & Businesses Certificate (RCB).
Applicant applying as sole proprietors/private practice may omit this.

3. For further queries, please contact Netrust Pte Ltd:

Netrust Pte Ltd

70 Bendemeer Road
 #05-03, Luzerne
 Singapore 339940

Tel: 6212 1388

Fax: 6212 1366

Email: infoline@netrust.net

Operating Hours: 9am – 5.30pm (Monday to Friday)

Website: <http://www.netrust.net/>

4. Contact Number Reference				
No.	Content	Contact Person	Contact No.	Email
1.	CORENET Helpdesk & Site Support	General Enquires		ess-helpdesk@nova-hub.com
		Masita Bte Md Said	6325 5901	masita@nova-hub.com
		Mabel Poon		mabel.poon@nova-hub.com
		Nina Madarang	6325 5906	nina_madarang@nova-hub.com
2.	URA EDA Hotline		6329 3237	ura_daes_registry@ura.gov.sg
3.	Netrust Pte Ltd		6212 1388	infoline@netrust.net