

BCA ID 89.7.1

29 July 2002

Dear Sir/Madam

NOMINATION FOR CONSTRUCTION 21 BEST PRACTICE AWARD 2003

We are pleased to inform you that the Construction 21 Best Practice Awards (C21BPA) 2003 is now open for nominations from all players in the construction industry including consultants, contractors, developers, construction materials manufacturers and suppliers, public agencies, tertiary institutions and professional associations/institutions. The best practice submitted can be a system, technique, process or programme and it should be implemented for a reasonable period of time in Singapore.

2. The C21BPA award is to recognise companies and organisations who demonstrate leadership, innovation and sustained efforts in adopting best practices that exemplify the paradigm shift and strategic changes recommended by the C21 Report. The award will help to establish benchmarks and standards for other organisations to emulate.

3. Award winners will be presented with an exclusively designed trophy and commemorative certificate during the annual BCA Awards Ceremony. The nomination closing date for the year 2003 awards is **31 October 2002**. You would need to submit the Award Nomination Form (enclosed) together with the Nomination Report by the closing date.

4. For preparation of the Nomination Report, you may refer to the Award Guidebook, which is posted on the BCA website at <http://www.bca.gov.sg> by following the path, **Industry Programme → Awards → Construction 21 Best Practice Awards → Nomination Forms**.

5. If you have any queries, please contact the following:
Mr. Neo Choon Keong at Tel: 6325 5013 or Email: Neo_choon_keong@bca.gov.sg
Mr. Erh Seah at Tel: 6325 5085 or Email: Erh_seah@bca.gov.sg.

6. We look forward to your nominations.

Yours sincerely

[Signed]
ERH SEAH
for SECRETARY
CONSTRUCTION 21 BEST PRACTICE AWARDS
ASSESSMENT COMMITTEE



NOMINATION FORM

FOR YEAR 2003 AWARDS

NOMINATION FORM

This form is to be completed by organisations nominating their "Best Practices" for C21BPA 2003. It shall be returned not later than **31 October 2002** together with the **Nomination Report** to the Awards Secretary, C21BPA Assessment Committee, Building and Construction Authority, 5 Maxwell Road, #17-00 Tower Block, MND Complex, Singapore 069110.

Details of Organisation

Name of Organisation	
Business Address	
Tel	Fax
Email	
Name of Top Management Representative	
Designation	
Date of Establishment of Organisation	Ownership of Organisation
Annual Turnover	
Business Scope	
<i>If organisation is a subsidiary of another corporation, please furnish the following information:</i>	
Name of Holding Company	
Business Address	
Tel	Fax

Details of “Best Practice”

Title of “Best Practice”
State one C21 Strategic Thrust that the Practice best addressed. (Please refer to Awards Guidebook for details on the C21 strategic thrusts)
Date of Implementation of “Best Practice”

Official Contact For Correspondence

Name		
Designation		
Division/Department		
Tel	Handphone/Pager	Fax
Email		

Affirmation

<i>We declare that all information given is accurate, to the best of our knowledge.</i>	
Name of Top Management Representative	
Designation	
Signature of Top Management Rep. / Date	Organisation’s Stamp

For any queries, please contact the following officers:

Mr Neo Choon Keong Tel: 6325 5013 Email: Neo_Choon_Keong@bca.gov.sg
Mr Erh Seah Tel: 6325 5085 Email: ERH_Seah@bca.gov.sg
Mr Lee Ting Sung Tel: 6325 5914 Email: LEE_Ting_Sung@bca.gov.sg
Fax: 6225 9225 BCA website <http://www.bca.gov.sg>

Background

The C21 Report, launched in May 2000, recommended that the recognition of good performance and practices be made more widespread. Creativity, innovation and quality should be promoted and recognised through existing and new awards. This is to help develop a more progressive construction industry which is able to realise its vision for the 21st century: To be a World Class Builder in the Knowledge Age.

C21BPA

The C21BPA will be given annually to individual companies and organisations. It aims to give recognition to organisations who demonstrate leadership, innovativeness and sustained efforts in adopting best practices that exemplify the paradigm shift and strategic changes recommended by the C21 report.

C21 Best Practices

“C21 Best Practices” is defined as innovative and outstanding achievements by an organisation in implementing techniques, processes or programmes in any one or combination of the following C21 strategic thrusts. The awards given out will be an achievement in the relevant areas(s).

- Strategic Thrust 1: Enhancing the Professionalism of the Industry, which focuses on raising the image, professionalism and capabilities of the industry players at the individual, professional body/trade group, and organisational level.
- Strategic Thrust 2: Raising the Skills Level, which focuses on building a workforce that is skilled, productive and take pride in their jobs.
- Strategic Thrust 3: Improving Industry Practices and Techniques, which focuses on enhancing quality, productivity, maintainability, as well as breakthroughs in technological innovations.
- Strategic Thrust 4: An Integrated Approach to Construction, which focuses on integrating the activities of the various industry players to achieve synergy and attain productivity breakthroughs.
- Strategic Thrust 5: Developing an External Wing, which focuses on export of construction services (for local firms).

The achievements should be quantifiable as far as possible and the best practices can be used as “lessons learned” and replicated by other organisations in the industry to improve the overall industry performance.

Eligibility

The C21BPA is open to all local and overseas contractors, consultants, developers and suppliers as well as public agencies, tertiary institutions and professional bodies. The “best practice” for consideration should be carried out in operations or projects in Singapore.