

BCA BC 63.3.5

21 Oct 2003

(See Distribution List A)

Building Plan Department

Tel : 6325 8661

Fax : 6325 4437

Dear Sir

## **ELECTRONIC SUBMISSION OF BUILDING PLANS & DOCUMENTS FOR REGULATORY APPROVAL**

In our earlier circulars dated 18 Dec 01, 13 May 02 and 30 Aug 02, we have stated that from 1 Jan 04 all new projects would have to be submitted via CORENET e-Submission (eSS) for regulatory approval.

2 The e-submission rate has increased significantly in the last few months in response to and in anticipation of the 1 Jan 04 deadline. A sampling survey was recently conducted with a number of firms that used e-Submission for most of their submissions. The firms indicated that they have reaped benefits in terms of cost as well as time savings. However, they also mentioned that lately there were more instances when they have encountered difficulties in accessing the system.

3 The surge in e-Submissions in the last few months had generated very heavy Internet traffic to and from the eSS server. During certain periods, the unanticipated peak loads had caused the e-Submission system to perform below its desired level of service. BCA is in the process of expanding the system's capacity and also streamline some procedures, in order to enhance the benefits of the system to users.

4 To provide sufficient time for the expanded system to be thoroughly tested, BCA, in consultation with the other participating agencies, has decided to postpone the deadline for mandatory e-submission. We will be implementing a phased approach to the mandatory dates as shown below.

- (a) mandatory e-submissions postponed from 1 Jan 2004 to 1 July 2004, except for (b) and (c) below.
- (b) mandatory e-submission for structural plans postponed till 1 Jan 2005;
- (c) mandatory e-submissions for Addition and Alteration (A&A) projects postponed till further notice.

5 Notwithstanding the above announcements, we urge those who are already e-Submission ready to continue using eSS for their projects.

6 I would appreciate it if you could convey the contents of this circular to members of your organization. If you or your members have any queries concerning this circular, please contact Mr Lim Boon Han at 6325 5004 (E-mail : Lim\_Boon\_Han@bca.gov.sg) or Mr Anson Seah at 6325 8643 (E-mail : Anson\_Seah@bca.gov.sg) who would be pleased to assist you.

Yours faithfully,

(signed on original)  
CHENG TAI FATT  
SENIOR MANAGER  
BUILDING PLAN DEPARTMENT  
for COMMISSIONER OF BUILDING CONTROL

copy to:

Head  
Building Quality Department  
Housing & Development Board  
HDB Hub  
480 Lorong 6 Toa Payoh  
Singapore 310480  
Fax: 64902601

Building Control Unit  
Development & Building Control Department  
Land Transport Authority  
251 North Bridge Road  
Singapore 179102  
Fax: 6332-8223

Controller  
Building Control Unit  
Jurong Town Corporation  
The JTC Summit  
8 Jurong Town Hall Road  
Singapore 609434  
Fax: 6885-5933

Senior Manager  
Building Control Unit  
Defence Science & Technology Agency  
Building & Infrastructure  
1 Depot Road #12-05  
Singapore 109679  
Fax: 6872-0816

Chief Executive Officer  
Urban Redevelopment Authority (URA)  
45 Maxwell Road  
The URA Centre  
Singapore 069918

Head  
Central Building Plan Unit (CBPU)  
Pollution Control Dept  
40 Scotts Road #12-00  
Environment Building  
Singapore 228231

Director  
Fire Safety and Shelter Bureau (FSSD)  
91 Ubi Ave 4  
Singapore 408827

Chief Executive Officer  
National Parks Board (NPARKS)  
Singapore Botanic Gardens  
1 Cluny Road  
Singapore 259569

Chief Executive  
Land Transport Authority  
Alexandra Road #28-00  
PSA Building  
Singapore 119963

Chief Executive Officer  
Housing & Development Board  
HDB Hub  
480 Lorong 6 Toa Payoh  
Singapore 310480

Chief Executive Officer  
Jurong Town Corporation  
The JTC Summit  
8 Jurong Town Hall Road  
Singapore 609434

Chief Executive Officer  
Agri-food & Veterinary Authority of Singapore  
5 Maxwell Road #02/03-00  
Tower Block MND Complex  
Singapore 069110

## **DISTRIBUTION LIST**

President  
Singapore Institute of Architects  
79 Neil Road  
Singapore 088904  
Fax: 62262663

President  
Institution of Engineers, Singapore  
70 Bukit Tinggi Road  
Singapore 289758  
Fax: 4671108

President  
Association of Consulting Engineers, Singapore  
70 Palmer Road #04-06  
Singapore 079427  
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President

Singapore Contractors Association Limited  
Construction House  
1 Bukit Merah Lane 2  
Singapore 159760  
Fax: 62733977

President  
Real Estate Developers Association of Singapore  
190 Clemenceau Avenue  
#07-01 Singapore Shopping Centre  
Singapore 239924  
Fax: 63372217

Registrar  
Professional Engineers Board, Singapore  
5 Maxwell Road  
1<sup>st</sup> Storey Tower Block MND Complex  
Singapore 069110

Registrar  
Board of Architects, Singapore  
5 Maxwell Road  
1<sup>st</sup> Storey Tower Block MND Complex  
Singapore 069110