

Our Ref : BCA BC 15.0.3 VOL 11

Building Engineering Division (#05-00)

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2 Mar 2009

See **Distribution**

Dear Sir/Madam

### **SUPERVISION TEAMS FOR STRUCTURAL WORKS**

This circular is to inform you of the procedure to apply for modification of the requirement for the structural site supervision team if there is a limited extent of structural works being carried out at the site.

2 For some projects, there may be a distinct period where the structural works to be carried out are much less compared to normal periods, for example, during the initial start-up period for piling works where a single or small number of piling equipment is mobilised, or near the finishing stage of the project where all the main structures have been completed and only minor structures are left to be constructed. If the Qualified Person responsible for the supervision of the structural works has justification that a smaller number of site supervisors in the team could be deployed during such periods with low volume of structural works, he may apply, as provided under Section 6A<sup>a</sup> of the Building Control Act, for a modification of the requirements for site supervision teams as prescribed in Regulation 24<sup>b</sup> of the Building Control Regulations. The application form in Annex B can be used for this purpose.

3 Please note that every site supervisor who is appointed in the structural supervision team has to be full-time at the site to provide supervision of the structural elements, unless a modification has been granted.

4 I would appreciate it if you could bring the contents of this circular to your members' attention. Please contact Mr Lee Hing Cheng at Tel. 63257484 or e-mail to: [lee\\_hing\\_cheng@bca.gov.sg](mailto:lee_hing_cheng@bca.gov.sg) if you need further clarification. Thank you.

Yours faithfully,



ANDRIS LEONG (MDM)  
DEPUTY DIRECTOR  
BUILDING ENGINEERING DIVISION  
for COMMISSIONER OF BUILDING CONTROL

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<sup>a</sup> See Annex A for an extract of Section 6A of the Building Control Act.

<sup>b</sup> See Annex A for a summary of the requirements on team of site supervisors as prescribed in Regulation 24 of the Building Control Regulations.

## ANNEX A

### (1) Extract of Section 6A of the Building Control Act

#### **Modification or waiver of building regulations**

6A (1) *The Commissioner of Building Control may, on receipt of an application in relation to any particular building works, advertisements, signboards or skysigns, modify or waive, subject to such terms and conditions as he may impose, any of the requirements of the building regulations.*

(2) *Every application under subsection (1) shall -*

- (a) be made to the Commissioner of Building Control by or on behalf of the developer of the building works, advertisements, signboards or skysigns;*
- (b) be in such form as may be required by the Commissioner of Building Control;*
- (c) state the nature and extent of and the reasons for the proposed modification or waiver of those requirements; and*
- (d) be accompanied by such plans and other particulars as may be prescribed in the building regulations.*

### (2) Summary of the requirements on team of site supervisors as prescribed in Regulation 24 of the Building Control Regulations

<b>Value of building works</b>	<b>Minimum number of qualified site supervisors for full-time supervision of structural works or geotechnical aspects</b>
More than \$7.5 million but not exceeding \$15 million	One (1) RTO
More than \$15 million but not exceeding \$30 million	One (1) RE
More than \$30 million but not exceeding \$75 million	One (1) RE and one (1) RTO
More than \$75 million but not exceeding \$150 million	One (1) RE and two (2) RTO
More than \$150 million	Two (2) RE and three (3) RTO

# ANNEX B

## Application Form for Modification / Waiver under Section 6A

<b>APPLICATION FOR MODIFICATION/WAIVER OF BUILDING REGULATIONS – STRUCTURAL PLAN SUBMISSION</b> [Section 6A of the Building Control Act (Cap 29)]			
Commissioner of Building Control Building & Construction Authority 5 Maxwell Road #02-00 Tower Block, MND Complex Singapore 069110 Website: <a href="http://www.bca.gov.sg/">http://www.bca.gov.sg/</a>	<b>INSTRUCTIONS:</b> (1) Each form is to be used for one building regulation/requirement. (2) *Delete as necessary (3) Use separate sheets if space in (B) and (C) is insufficient. (4) This form is to be filled in BLACK INK only. (5) Payment of \$100/- per item of application.		
I apply for a *modification/waiver of the following building regulation/requirement for:			
Project Ref. No. : _____ Project Title: _____ _____			
Total Project Cost: _____			
(A) Building Regulation/Requirement: *Building Regulation/Approved Document Clause No.: _____			
(B) Provision made on *Plan/Site: (List down the areas and attach sketch plans)			
(C) Reasons in support of application			
Address of Qualified Person		Name & Signature of Qualified Person	
Tel No.:	Fax No.:	Regn No. (*Arch/PE)	Date:
FOR OFFICIAL USE: Modification/Waiver of Building Regulation/Requirement			
Remarks: _____  *Recommended/Not Recommended  _____ Date		*Supported/Not Supported  _____ Deputy Director  Date: _____	
Modification/Waiver *Allowed/Disallowed			
_____ COMMISSIONER OF BUILDING CONTROL		_____ Date	

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