

251 North Bridge Road Singapore 179102
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Please Quote Our Reference
Number In Your Reply

1 March 2004

Your ref:
Our ref: RT/Policy Vol 17
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See Distribution List

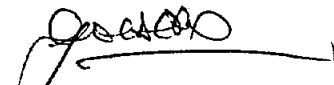
Dear Sir,

LODGEMENT SCHEME FOR STREET PLAN SUBMISSION ON LANDED HOUSING DEVELOPMENT NOT AFFECTED BY ROAD RESERVE

1. In our continuous effort to streamline and facilitate approval procedures, we would be implementing the lodgement scheme for street plan submission on landed housing development not affected by road widening line with effect from 1 April 2004.
2. Under the scheme, a Professional Engineer (PE) will prepare the street plans in accordance with the Street Works Act and its Regulations, and declare compliance with the Street Works Act and its Regulations when he lodges the street plans with LTA. LTA will acknowledge receipt of the lodgement by issuing an acknowledgement letter.
3. The lodgement shall be made on Form LTA/RT/BP-3. A copy of the Lodgement Form is enclosed for your reference. The lodgement scheme is not applicable for Street Plan comprising the following:
 - a. New street submitted under Section 18 of the Street Works Act;
 - b. Road widening plot;
 - c. New traffic scheme;
 - d. Amendment to existing traffic scheme; and/or
 - e. Relocation of existing traffic signs, street lighting, existing sign posts, existing road humps and commuter facility.
4. Please note that prior to the lodgement of the street plans, the development proposal must have obtained LTA's Development Control Clearance & the Written Permission granted by the Competent Authority, URA. Application for clearance of certificate of statutory completion is required, upon completion of the street works based on the lodged street plans. A flow chart is attached in Annex A for your reference.

5. I would appreciate it if you could convey the contents of this circular to the relevant members of your organisation. If you have any queries, please do not hesitate to contact Mr Kelvin Chua Voon Chin at 63328204.

Yours faithfully



GOH KOK HWA
MANAGER
DEVELOPMENT & BUILDING CONTROL DEPARTMENT

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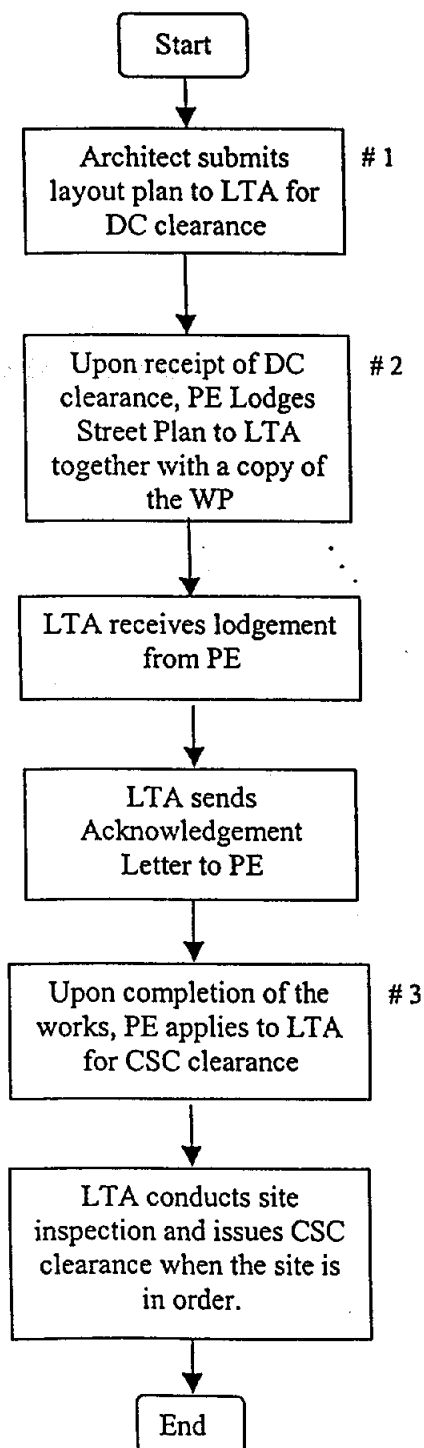
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FLOWCHART FOR LODGEMENT OF STREET PLAN SUBMISSION

Note:

1. The architect shall concurrently submit to URA to obtain the Written Permission (WP) on the proposal.
2. Before PE lodges Street Plan with DBC (LTA), he shall ensure the followings are complied with:
 - a. The lodgement is within the criteria as stipulated in the lodgement Form LTA/RT/BP-3.
 - b. The lodgement Form LTA/RT/BP-3 is duly completed and endorsed.
 - c. A copy of the Written Permission granted by URA is attached with the lodgement Form LTA/RT/BP-3.
 - d. The Street Plans are endorsed by PE.
 - e. The proposal layout including the access arrangement is the same as the approved DC plan submitted by the architect.
3. The PE to comply with the following when he applies for CSC clearance:
 - a. Submit a copy of the Certificate of Supervision certifying that the works completed are according to the approved plan.
 - b. All damages are rectified and debris removed.

Manager
Development & Building Control Department
Land Transport Authority
251 North Bridge Road
Singapore 179102

INSTRUCTIONS

1. This form is to be completed and signed by the appointed Professional Engineer.
2. One set of Street Plans shall be endorsed and attached by Professional Engineer (Note – Soft copies are to be submitted if submission is not made via E-submission).
3. Copy of approval from the Competent Authority, is to be attached.
4. Application for Clearance for Certificate of Statutory Completion (CSC) is required, upon completion of the street works based on the Street Plans, which had been lodged.
5. Street Plans comprise new street submitted under Section 18 of the Street Works Act, or new traffic scheme, or amendment to existing traffic scheme, or relocation of existing traffic sign, or relocation of street lighting, or relocation of existing sign post, or relocation of existing road hump, or relocation of existing commuter facility are not to be lodged.
6. Street Plans are to be lodged when there are amendments made to the original lodged Street Plans.

PART I PARTICULARS OF DEVELOPMENT	For Official Use
Project Title : _____ BCA BP/Project No : _____ (where applicable)	File Ref : Registration No : Received on : Received by :

1. a. Development Type: Landed Housing Not Affected By Road Reserve
b. Expected date of commencement : _____ c. Expected date of completion : _____

2. Address :	Postal Code :
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3. Lot Nos :	*TS/MK Nos :
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PART II PARTICULARS OF PROFESSIONAL ENGINEER	PART III PARTICULARS OF OWNER / DEVELOPER
1. Name of Professional Firm :	1. Name of *Owner / Developer (Mr/Mrs/Miss/Mdm)
2. Address :	2. Address :
3. Telephone No / Fax No :	3. Telephone No :

*To delete as appropriate

PART IV DECLARATION

I confirm that the street plans do not comprise construction of new street under Section 18 of the Street Works Act, new traffic scheme, amendment to existing traffic scheme, relocation of existing traffic sign, relocation of existing street lighting, relocation of existing sign post, relocation of existing road hump or relocation of existing commuter facility.

I confirm that I have prepared the street plans correctly complying with the Street Works Act and its Regulations and no part comprises works that are unauthorised under the Street Works Act and its Regulations and I remain fully liable and responsible for any non compliance with LTA requirements.

The street plans are in compliance with LTA requirements spelt out in the following publications:

- Street Works Proposals Relating to Development Works
- Materials & Workmanship Specifications
- Standard Details of Road Elements
- Civil Design Criteria
- Architectural Design Criteria
- Code of Practice for Traffic Control at Work Zone
- Code of Practice for Road Opening Works

The requirements of the relevant Technical Authorities/Departments have been incorporated in the street plans.

The owner/developer of the subject proposed development has been informed and he had agreed with the details shown in the Street Plans.

Note:

"Nothing shall be construed to exempt any person from otherwise complying with the provision of the Street Works Act and its Regulations, the rules made thereunder and all other written laws for the time being in force."

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Professional Registration Stamp & Signature of Professional Engineer Date