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16 Mar 2007

Our Ref LTA/DBC/R70.018.026

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DID 63328283

Dear Sirs

LTA CORENET E-FORMS

1. As part of our continuous effort to improve service to customers, we have revised existing e-forms by merging and streamlining them into three e-forms one for each section; i.e. Roads, Vehicle Parking and Rails Sections of Development & Building Control Division.
2. The 3 new e-forms (see Annex A, for listing of the forms) also take into account inputs given by customers to simplify the process of submission of correspondences through Corenet e-submission system. The time taken to complete the relevant e-form for each submission via Corenet e-submission system, is also expected to be reduced from a range of 5 to 10 mins to lesser than 3 mins.
3. Please ensure that at least one of LTA e-forms are attached to each submission; either ES## or CR## made via Corenet.

Yours faithfully



SONG SIAK KEONG
DEPUTY DIRECTOR
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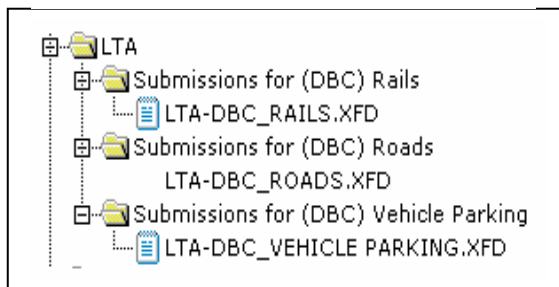
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With effect from 5th March 2007



Before revision

