

1 Hampshire Road Singapore 219428
Tel: 1800-CALL LTA (1800-2255 582) Fax: (65) 6396 1002

25 July 2008

Our Ref. R43.037.004

PE Board
c/o Building And Construction Authority
5 Maxwell Road
#16-00 Tower Block MND Complex
Singapore 069110

Association of Consulting Engineers Singapore
70 Palmer Road #04-06
Singapore 079427

Singapore Institute of Architects
79 Neil Road
Singapore 088904

Singapore Contractors Association
1 Bukit Merah Lane 2
Singapore 159760

Dear Sir/Mdm

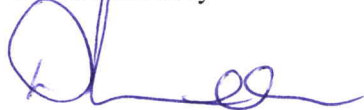
Application for Permit to Work on Public Streets

I am pleased to inform you that we have prepared the attached brochure listing the types of works that require a permit to work on public streets and highlighting certain key requirements for submission.

This will help to create awareness on the need to apply to the Authority for a permit to work on public streets and avoid situations of unauthorized works being carried out on the public streets unknowingly. We would appreciate your assistance to distribute the brochures to your members.

Thank you.

Yours faithfully



Nedumaran Ramasamy
Deputy Director

Types of Works that Required a Permit

- Excavation/boring/pipe-jacking to lay or repair utility services



- Soil investigation works



- Engineering activities that occupy the lane e.g. hoisting work, facade painting, etc.



- External works of developments



- Any other construction related works that affect the public streets/areas

If you need assistance, please call our Customer Service Line: 1800-CALL LTA (1800-2255 582) or visit the LTA website at <http://www.lta.gov.sg> or <http://www.onemotoring.com.sg> for more information.

Land Transport Authority

PRINTED DATE: 30/06/2008

Information contained in this pamphlet is correct at the time of printing. It is subject to change at any time without notice.



Application for Permit to Work on Public Streets

Regulation of Works

In Singapore, all works on the public streets are regulated by the Land Transport Authority (LTA). A permit is required before anyone can start work.



The LTA publishes the Code of Practice for Works on Public Streets that sets out the procedures and requirements for carrying out the works. This Code aims to ensure that all works are carried out safely with minimal inconvenience to road users.

Pre-Consultation Approval

- 1) Consult LTA to obtain in-principle pre-consultation approval for the following works on public streets:
 - a. Work proposal that requires Master Plan Committee (MPC) adoption
 - b. Improvement or upgrading schemes for utility services
 - c. Engineering work with excavation of 4m depth or deeper
 - d. Tunnelling works and other engineering works
- 2) Documents required:
 - a. Proposed extent of works including route alignment and excavation area
 - b. Preliminary impact analysis of the works on public streets or road infrastructure(s)
 - c. Proposed feasible method of work execution i.e. open-cut, pipe-jacking, etc
 - d. Letters of clearance from other relevant authorities

Application for Approval



- 3) Log on to LTA.PROMPT – Permit for Road Occupation Management PorTal at <https://prompt.lta.gov.sg>
- 4) Register online as a member to submit applications for works
- 5) Submit your electronic application with soft copies of the following:
 - a. Location and site plan of proposed works
 - b. Photographs of existing road and ground conditions
 - c. Method statement of work
 - d. Photographs and schematic diagrams of existing road markings (*for works affecting road-carriageway*)
 - e. Traffic control plan (*for works involving road lane occupation*)
 - f. Notification of emergency openings (*where applicable*)
 - g. Engineering evaluation report and plan for engineering works (*where applicable*)
 - h. Certified topographic survey plans (*for critical engineering works*)

Application for Approval



Note: More documents will be required if your application is for engineering works i.e. any construction work that is likely to affect the structural integrity and safe operation of any public streets or road structure.

Please refer to the Code of Practice for Works on Public Streets found at <http://www.lta.gov.sg> for more information.

Applicants are advised to visit the LTA.PROMPT website for more information on the electronic application and the recommended formats of the attachments.