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1 November 2013

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Your Ref: -
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Distribution List

Dear Sirs

SUBMISSION OF UTILITY SERVICES PLAN DURING STREET PLAN SUBMISSION STAGE

Who should know

Building owners, developers, architects and engineers, utility agencies, building contractors

Effective Date

1 January 2014

1. Utility services connections for services such as water pipelines, power cables, telecommunication lines, etc are an essential process of any development works. A single development may require more than one service connection. The current practice is for each service agency to work independently and apply to LTA for laying the necessary services. This leads to repetitive road diggings, costly reinstatements and disruptions to traffic flow.
2. There are benefits to the development projects if these service connections are planned well in advance and co-ordinated closely. This will improve the timeliness of the utility services connections for the developments with optimal cost and greatly minimize the impact of such utility works on traffic.
3. As the QPs would have an overview of the utilities' requirements for their development projects and the various stages of the development works, they are in a good position to plan the schedules of the various utility services connection works needed for the development projects under their charge.
4. With effect from 1 January 2014, QPs would be required to submit utility services plans to LTA together with the submission of development/building plans during the Street Plan submission stage. Failure to comply with the submission requirement will result in delays to the processing of applications for the carrying out of the utility services laying works.
5. To facilitate this process, the CORENET has been enhanced to enable QPs to submit the utility services plans online. QPs will have to select a new submission

type "Utility Service Plan Application" when submitting via Corenet. Please refer to the attached sample plan showing a typical arrangement of the proposed utility services and the respective work schedules as well as Annex 1 for the guidelines and conditions for submission of the utility services plan.

6. We would appreciate it if you could convey the contents of this circular to all members of your respective organisations. If you have any queries, please send them to Mr Soo Chang Chen at email: chang_chen_soo @lta.gov.sg or Mr Wee Thiam Huat at email: thiam_huat_wee@lta.gov.sg.

Yours faithfully



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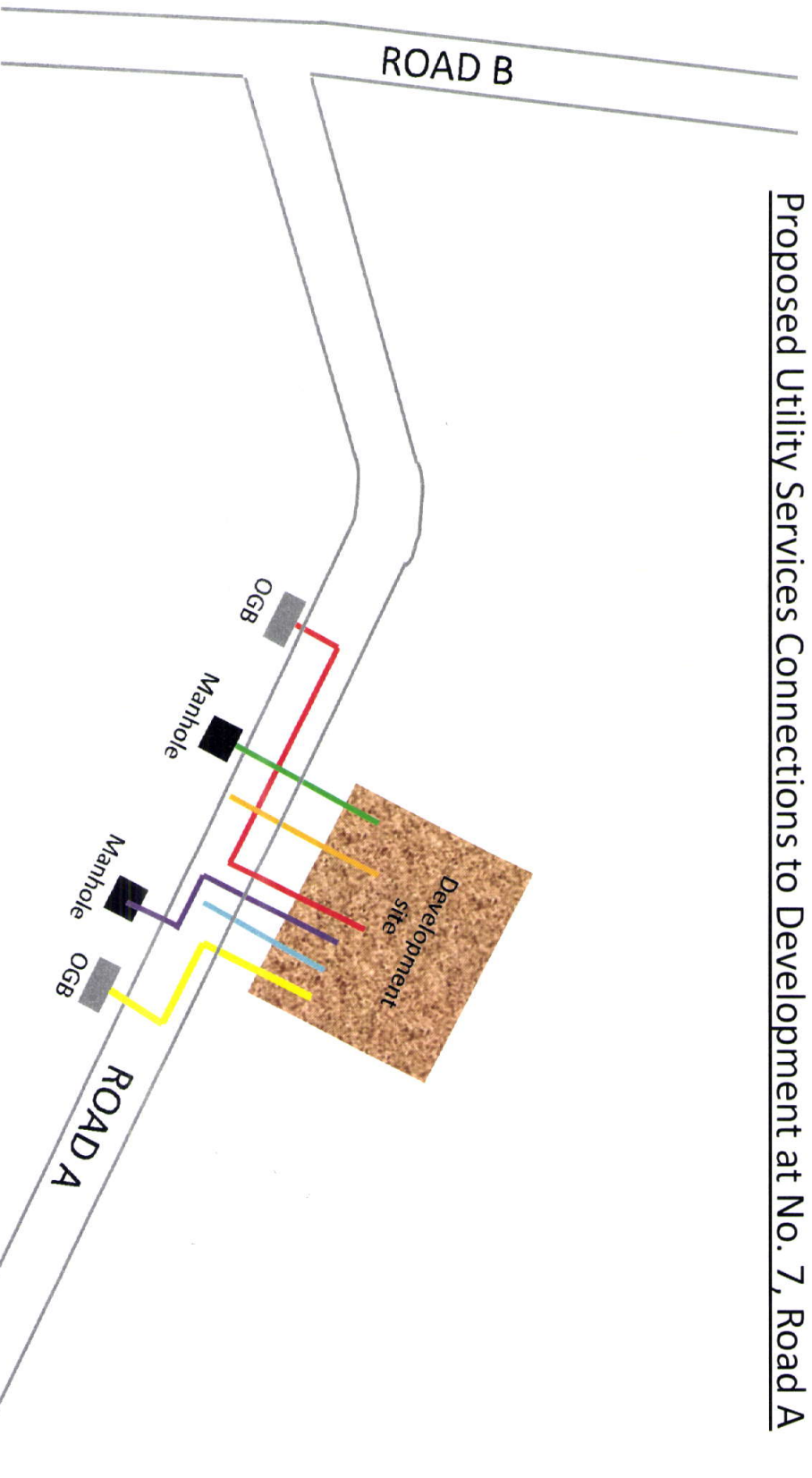
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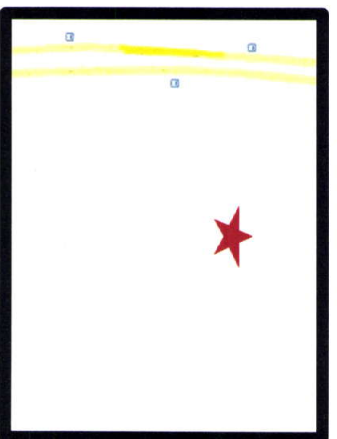
Guidelines and conditions for submission of utility services plan

1. QP shall submit the utility services plan required for the development, duly endorsed by the QP and respective utility services agencies for LTA's approval, during the submission or lodgement of street plan.
2. The evaluation criteria shall include, but not limited to, the following:
 - a) Routes of utility services with the locations of start and end points that are clearly indicated with a distinct colour for each service on the plan;
 - b) Positions of over-ground boxes and/or manholes are clearly shown on the plan with indication of whether they are existing or proposed;
 - c) Works are sequentially staged for each type of utility service with not more than 1 week time lapse in between each type of utility service laying work; and
 - d) Endorsement by the QP and relevant utility services agencies of the proposed utility services routes and work schedules on the plan.
3. If there are any subsequent changes to the approved plan, the QP shall resubmit the utility services plan to LTA for review and re-approval not less than 3 months from the proposed utility work schedule.
4. The applications for laying of the utility services will be rejected if there are any deviations from the approved utility services plan or if there is no submission of utility services plan to LTA during the Street Plan submission stage.
5. QPs are advised to ensure the utility services plan and any subsequent amendments are duly submitted and approved by LTA to avoid any delays at the time of application for the execution of works.

Proposed Utility Services Connections to Development at No. 7, Road A



Legend	Proposed Schedule	Endorsement by Relevant Agency
 Singtel	Feb/2014 - Mar/2014	
 PowerGrid	End Mar/2014 - early Apr/2014	
 Starhub	Early Apr/2014 - end Apr/2014	
 PowerGas	Apr/2014 - early May/2014	
 PUB Water	Early May/2014 - end May/2014	
 Private Sewer	End May/2014 - early Jun/2014	



Submitted by: To be endorsed by QP