

**SINGAPORE CIVIL DEFENCE FORCE  
FIRE SAFETY & SHELTER DEPARTMENT**

**HQ Singapore Civil Defence Force  
91 Ubi Ave 4 Singapore 408827 Fax : 6848 1488  
Website : <http://www.scdf.gov.sg>**



*Please quote our ref. no. in all future correspondences*

Our Ref: CD/FSSD/12/01/03/04

DID: 68481409

FAX: 68481493

11 January 2005

Registrar, Board of Architects (BOA)  
Registrar, Professional Engineers Board (PEB)  
President, Singapore Institute of Architects (SIA)  
President, Institution of Engineers, Singapore (IES)  
President, Association of Consulting Engineers, Singapore (ACES)

Dear Sir/Madam

**INSTALLATION OF SELF-EXTINGUISHING SYSTEM IN KITCHEN  
COOKER HOOD**

Arising from the FSSD Standing Committee meeting on 8 Nov 2004, we would like to clarify that plan submission to SCDF for the above is required, even if its installation is over and above the fire code's requirement. For that matter, all plans for any fire safety works, irrespective of they being required under the Fire Code, would have to be submitted to SCDF for approval.

2. Please convey the contents of this circular to members of your Institution/Association/Board. The circular is also available in CORENET-einfo: <http://www.corenet.gov.sg/einfo>.

3. For any inquiry or clarification, please contact the undersigned at tel no: 68481409.

Yours faithfully

Teo Lim Teck  
Secretary, FSSD Standing Committee  
for Commissioner  
Singapore Civil Defence Force

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cc

All members of FSSD Standing Committee  
All members of Fire Code Review Committee  
President, REDAS  
President, IFE  
President, SISV  
CEO, BCA  
CEO, URA  
CEO, HDB  
Group President, PSA Corp  
CEO, JTC  
CE, LTA - (Attn: Dr. Chin Kian Keong)  
CE, PSB Corp (Attn : Mr. Lau Keong Ong / Ms Tan Chiew Wan)  
GM, SPRING Singapore – (Attn: Mr Teo Nam Kuan)

CD/FSSD/12/01/03/02