

**SINGAPORE CIVIL DEFENCE FORCE
FIRE SAFETY & SHELTER DEPARTMENT**



HQ SINGAPORE CIVIL DEFENCE FORCE
91 Ubi Ave 4 Singapore 408827 Fax no. 68481488
Website: <http://www.scdf.gov.sg>

Our Ref: CD/FSSD/12/01/02/02

Tel : 6848 1403
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25 Aug 2005

Registrar, Board of Architects (BOA)
Registrar, Professional Engineers Board (PEB)
President, Singapore Institute of Architects (SIA)
President, Institution of Engineers, S'pore (IES)
President, Real Estates Developers' Association of S'pore (REDAS)
President, Singapore Contractors Association Limited (SCAL)

Dear Sir

**CENTRALISATION OF BUILDING CONTROL UNITS OF HDB/JTC/LTA: SUBMISSION OF
FIRE SAFETY PLANS FOR REGULATORY APPROVAL AND APPLICATION FOR
TEMPORARY FIRE PERMIT/FIRE SAFETY CERTIFICATE AND FIRE CERTIFICATE**

Fire Safety & Shelter Department (FSSD) of SCDF will take over the fire safety functions currently performed by the Building Control Units (BCUs) of HDB, JTC and LTA with effect from 1 October 2005. Please be informed that from the date, all submissions of plans for fire safety works, applications for Temporary Fire Permit/ Fire Safety Certificate and applications for Fire Certificates under the Fire Safety Act will have to be submitted to FSSD instead.

2 Under Section 23 of Fire Safety Act, all new submissions, including HDB's, JTC's and LTA's projects, are to be accompanied by the required plan fees as prescribed in Part VI of the Fire Safety (Building Fire Safety) Regulations.

3 The Building & Construction Authority, together with FSSD, will be organising briefing sessions to the professionals, in mid Sept 05, on how to make submissions to the respective authorities through the CORENET. Details of the briefing sessions are available at website: <http://www.corenet.gov.sg/bcu>.

4 I would appreciate it if you could convey the contents of this circular to members of your organisation. If you have any query, please contact me at Tel: 68481403 or E-mail: Pang_Tong_Teck@scdf.gov.sg

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Yours faithfully

PANG TONG TECK
Asst Dir Plans & Policies Branch
Fire Safety & Shelter Dept
for Commissioner
Singapore Civil Defence Force

cc:

All members of the FSSD Standing Committee
President, Fire Safety Managers Association
President, Association of Consulting Engineers, S'pore (ACES)
President, IFE
President, SISV
President, Singapore Hotel Association – (Attn: Ms Margaret Heng)
CEO, BCA
CEO, URA
CEO, HDB
Group President, PSA Corp
CEO, JTC
CE, LTA – (Attn: Dr Chin Kian Keong)
CE, PSB – (Attn: Ms Tan Chiew Wan/Mr Lau Keong Chong)
GM, Spring Singapore – (Attn: Mr Teo Nam Kuan)

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