

SINGAPORE CIVIL DEFENCE FORCE FIRE SAFETY AND SHELTER DEPARTMENT



HQ SINGAPORE CIVIL DEFENCE FORCE
91 Ubi Avenue 4 Singapore 408827
Website: <http://www.scdf.gov.sg>

Please quote our ref. no. in all future correspondences

CD/FSSD/12/01/03/04

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07 March 2008

Registrar, Board of Architects (BOA)
Registrar, Professional Engineers Board (PEB)
President, Singapore Institute of Architects (SIA)
President, Institution of Engineers, Singapore (IES)
President, Association of Consulting Engineers, Singapore (ACES)

Dear Sirs

CERTIFICATION OF FIRE SAFETY SPECIAL BUILDING MATERIALS

The certification of the fire safety special building materials in a project by an Architect or Professional Engineer is a requirement before an application for the Fire Safety Certificate (FSC) or Temporary Fire Permit (TFP) is made to Fire Safety & Shelter Department. It is also a requirement for Registered Inspectors (RIs) to check such certificates when inspecting a project and for project Qualified Persons (QPs) to make available to the RIs such certificates. Such certificates need not be submitted to FSSD when making the FSC/TFP application. However, they may be required to be made available at any time by FSSD. The format of the form is given in our website www.scdf.gov.sg under 'Building Professionals - Downloads'. The form is known as 'Certification of Special Building Materials', a copy of which is enclosed.

2. Lately, it has come to the notice of FSSD that some QPs and RIs are under the impression that the PSB's 'Declaration of Compliance' is a replacement of FSSD's 'Certification of Special Building Materials' and have as a result not been checking for the availability of FSSD's special building materials certificates.

3. FSSD would like to clarify this matter and remind all QPs and RIs that PSB's 'Declaration of Compliance' and FSSD's 'Certification of Special Building Materials' are two separate issues serving different purposes. Therefore, the requirement of having the FSSD's special building materials certificates for a project is still mandatory. QPs are reminded to ensure that such certificates are

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made available and that RIs check them against the test and assessment reports before issuing their inspection certificates.

4. Please convey the contents of this circular to members of your Institutions/Associations/Boards. The circular is also available in CORENET-e-Info: <http://www.corenet.gov.sg/einfo>.

5. For any inquiry or clarification, please contact Maj M. Mahendran at 68481411 or e-mail address mahendran_muthiah@scdf.gov.sg.

Yours faithfully,

(Transmitted thru' e-mail)

Poon Keng Soon
Secretary, FSSD Standing Committee
for Commissioner
Singapore Civil Defence Force

cc

All members of FSSD Standing Committee

President, REDAS

President, IFE

President, SISV

CEO, BCA

CEO, URA

CEO, HDB

CEO, PSA

CEO, JTC

CE, LTA

CE, PSB – (Attn: Ms Tan Chiew Wan / Mr Lau Keong Ong)

GM, SPRING Singapore – (Attn: Mr Teo Nam Kuan)