

SINGAPORE CIVIL DEFENCE FORCE FIRE SAFETY AND SHELTER DEPARTMENT

HQ SINGAPORE CIVIL DEFENCE FORCE
91 Ubi Avenue 4 Singapore 408827
Website: <http://www.scdf.gov.sg>



Please quote our ref. no. in all future correspondences

Our Ref: CD/FSSD/12/01/03/04

DID: 68481407

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05 May 2009

Registrar, Board of Architects (BOA)
Registrar, Professional Engineers Board (PEB)
President, Singapore Institute of Architects (SIA)
President, Institution of Engineers, Singapore (IES)
President, Association of Consulting Engineers, Singapore (ACES)

Dear Sir/Mdm

PROVISION OF CERTIFIED TRUE COPY OF APPROVED FIRE SAFETY PLANS TO APPOINTED REGISTERED INSPECTOR

Some members of the FSSD Standing Committee had reflected in the meeting on 16 Mar 08 that some Registered Inspectors encountered difficulty in ascertaining whether fire safety works constructed/installed on sites are in accordance with the approved plans as the plans they obtained from the QPs did not indicate whether they were approved by SCDF.

2. In view of the above, all QPs are advised to provide certified true copy of approved fire safety plans to the Registered Inspectors upon request in order to facilitate their inspection of fire safety works constructed/installed on site.

3. Please convey the contents of this circular to members of your Institution/Association/ Board. The circular is also available in CORENET-e-Info: <http://www.corenet.gov.sg/einfo>.

4. For any inquiry or clarification, please contact Mr. Lee Wee Keong at tel. no. 68481445 or email address Lee_Wee_Keong@scdf.gov.sg.

Yours faithfully,

(transmitted via e-mail)

Poon Keng Soon
Secretary, FSSD Standing Committee
for Commissioner
Singapore Civil Defence Force



A PROUD MEMBER OF THE HOME TEAM



cc

All members of FSSD Standing Committee

President, REDAS

President, IFE

President, SISV

CEO, BCA

CEO, URA

CEO, HDB

CEO, PSA

CEO, JTC

CE, LTA

CE, TUV SUD PSB – (Attn : Ms Tan Chiew Wan/Mr. Lau Keong Ong)

CE, SPRING Singapore – (Attn : Mr. Teo Nam Kuan)