

SINGAPORE CIVIL DEFENCE FORCE

Our Ref. : CD/FSSD/12/02/03/01

Your Ref :

Date : 1 September 2014



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Registrar, Board of Architects
Registrar, Professional Engineers Board
President, Singapore Institute of Architects
President, Institution of Engineers, Singapore
President, Association of Consulting Engineers, Singapore

Dear Sir/Mdm

REMINDER TO OBTAIN PLAN APPROVAL BEFORE COMMENCEMENT OF FIRE SAFETY WORKS

We have noted at our waiver appeal meetings that some Qualified Persons seek to waive non-compliance to fire safety provisions when the building works has started. As a result, SCDF has to deal with such "fait accompli" cases which poses huge challenge in trying to resolve the fire safety issues to comply with the prevailing fire code as changing the building layout, design and/or structural loading is almost often impossible after the completion of the piling and structural works.

2 We would like to remind the industry that under Section 24(1) of the Fire Safety Act, no person shall commence or carry out any fire safety works in any building unless the Commissioner SCDF has approved all the fire safety plans.

3 Please convey the contents of this circular to members of your Board/Institution/Association. The Circular is also available in CORENET-e-info: <http://www.corenet.gov.sg/einfo>.

4 For any inquiry or clarification, please contact MAJ Tan Chung Yee at Tel: 68481457 or email address Tan_chung_yee@scdf.gov.sg.



Yours faithfully,

(transmitted via e-mail)

MAJ Tan Chung Yee
Fire Safety and Shelter Department
for Commissioner
Singapore Civil Defence Force

cc

CEO, BCA
CEO, URA
CEO, HDB
CEO, JTC
CE, LTA
CE, SPRING Singapore
President, REDAS
President, IFE
President, SISV
President, FSMAS
President, SCAL
Honorary Secretary, SPM
SCDF Fire Safety Standing Committee