

Our Ref : APPBMSMA-2017-04

Building Plan & Management Group

16 Jun 2017

All Lift Owners and Lift Service Contractors

Dear Sir/Madam

ADVISORY: ENSURE PROPER SECURING OF ALL LIFT FITTINGS & FIXTURES

The Building and Construction Authority (“BCA”) would like to advise all Lift Owners and Lift Service Contractors to ensure that all lift fittings and fixtures, especially those within the lift cars, are properly secured and fastened for the safety of all lift passengers and persons within the vicinity of your lifts.

2 Lift fittings and fixtures include, but are not limited to, ceiling panels, false ceiling fixtures, ventilation, lightings, emergency manhole covers, handrails, lift enclosure panels and decorative materials that may be mounted onto them (e.g. mirrors, notice boards, etc.), button panels, maintenance switch access panels, kick plates, car and landing sills, and indicator panels.

3 Such fixtures and fittings must be secured by appropriate mechanical fasteners, such as screws, bolts and rivets. Non-mechanical methods of securing such fixtures and fittings (for example, adhesive tapes) should be avoided and are not acceptable.

4 As the connections fastening such fittings and fixtures may deteriorate due to wear and tear over time, you are strongly advised to conduct regular checks and inspections of all lift fittings and fixtures, and ensure that such fittings and fixtures are securely fastened and/or properly installed so as not to cause or be likely to cause injury to passengers in the lift or persons within the vicinity of the lift.

5 BCA will continue with its audits to ensure that lifts and escalators are well maintained for safe operation and use. BCA will not hesitate to take enforcement action, where appropriate, against Lift Owners or Lift Service Contractors for failing to meet relevant duties under the Building Maintenance and Strata Management (Lift, Escalator and Building Maintenance) Regulations 2016.

6 For further information, you may send an email to bca_Lift_Escalator@bca.gov.sg or call us at (65)1800-3425222 (1800-DIAL BCA). Thank you.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Teo Orh Hai', enclosed within a circular scribble.

TEO ORH HAI
GROUP DIRECTOR
BUILDING PLAN AND MANAGEMENT GROUP
for COMMISSIONER OF BUILDINGS

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All registered lift service contractors with BCA RW02

All lift owners including Town Councils

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