

31 October 2019

Dear Sir/Madam

RENAMING OF BCA ACADEMY BUILDING TO BCA BRADDELL CAMPUS AND CONSOLIDATION OF BCA SERVICE CENTRE AT BCA BRADDELL CAMPUS

Renaming of BCA Academy Building to BCA Braddell Campus

1. With effect from 1 January 2020, the “BCA Academy” Building (located at 200 Braddell Road, Singapore 579700) will be renamed “BCA Braddell Campus”.

Consolidation of BCA Service Centre at BCA Braddell Campus

2. The BCA service centre at JEM (52 Jurong Gateway Road, #06-01, Singapore 608550) will be consolidated with the service centre at BCA Braddell Campus (200 Braddell Road, Singapore 579700). The last day of operation at JEM will be on 31 December 2019, 12 noon. The consolidated service centre at BCA Braddell Campus will commence operations on 02 January 2020 and the opening hours are as follows:

Opening Hours of Service Centre at BCA Braddell Campus

Mondays to Fridays: 8.30am – 12.30pm, 1.30pm – 5.00pm

(Payment modes at our Service Centre include cashcard, NETS, credit card and cheques.)

Contractors Registration System (CRS) and Builders Licensing Scheme (BLS)

3. There will be no counter services for CRS and BLS from 1 January 2020. All CRS and BLS services (including applications and purchase of BLS certificate) are available online at <https://www.bca.gov.sg/eBACS/>.

Consultation Sessions at BCA

4. Please also note the arrangements for the following consultations with BCA, which will remain at our JEM office:

- a. Walk-in Consultations on Building Plan/ Temporary Occupation Permit (TOP)/ Certificate of Statutory Completion (CSC) matters
Mon-Fri: 9.00am-12.00pm; 2.00pm-5.00pm
Instructions: Please proceed to Level 6 of JEM.



We shape a **safe**, **high quality**, **sustainable** and **friendly** built environment.

b. Walk-in Consultations on Structural Plan matters

Mon-Fri: 9.00am-12.00pm; 2.00pm-5.00pm

Instructions: Please register at the security counter at Level 1 of JEM.

c. Consultations on CD Shelter Plan matters

Please make an appointment via e-booking system at our website:
<https://www.bca.gov.sg/eHSCS>

5. If you would like to meet with any BCA officers for any other purposes, please make prior appointments with the relevant departments or officers before coming down to our offices.

6. Please feel free to contact us via our online feedback form at www.bca.gov.sg or hotline at 1800-3425 222 if you need further clarifications.

Yours faithfully,

Lam Fei Yen
Director
Customer Services Department
Building and Construction Authority

