

Date: 2 December 2024

Attention to: Qualified Persons, Contractors, and Industry Professionals

Dear Sir/Madam

IMPLEMENTATION OF NEW APPLICATION FEE FOR WATER MAIN DIVERSION

1. Currently, PUB imposes an Administering Fee for all water main diversion, to recover the cost incurred for inspecting the works, commissioning (i.e. link up) the newly laid water main, and water used for flushing and related activities.
2. Under the revised Public Utilities Act 2001 (PUA) Section 26, a person cannot carry out water main diversions without PUB's approval. The person ("Requestor") is required to submit an application to PUB with the plans for the diversion works. The Requestor will also be required to pay an Application Fee for this submission.

FEE SCHEDULE

Type of Fees	Fees
Administering Fee (Existing)	Cost varies depending on project complexity (subject to GST)
Application Fee (New)	\$130 per application

PAYMENT

3. PUB will issue a reference number for the Requestor to make payment for the Application Fee via PUB website. The fees will have to be paid before the submission will be processed by PUB.
4. PUB will issue the Requestor approval of the water main diversion proposal. The Requestor shall pay the Administering Fee before commencing works.
5. The payment methods available are PayNow, Bank Transfer, or Credit Card (only for amount not exceeding S\$5,000).

IMPLEMENTATION DATE

6. The new Application Fee shall apply to all projects with applications submitted with effect from **1st June 2025**.

ENQUIRIES

7. Please convey the contents of this circular to members of your Organisation/Institution/Association/ Board. The circular is also available in CORENET e-Info: <https://www.corenet.gov.sg/general/e-info.aspx> and in the PUB website at: <https://www.pub.gov.sg/Professionals/Resources/Circulars>.
8. A flowchart for submission workflow involving fees is attached in Annex A and a list of frequently asked questions and answers is attached in Annex B.
9. Should you require any clarification, please email to Poon Yee Sheng at poon_yee_sheng@pub.gov.sg.

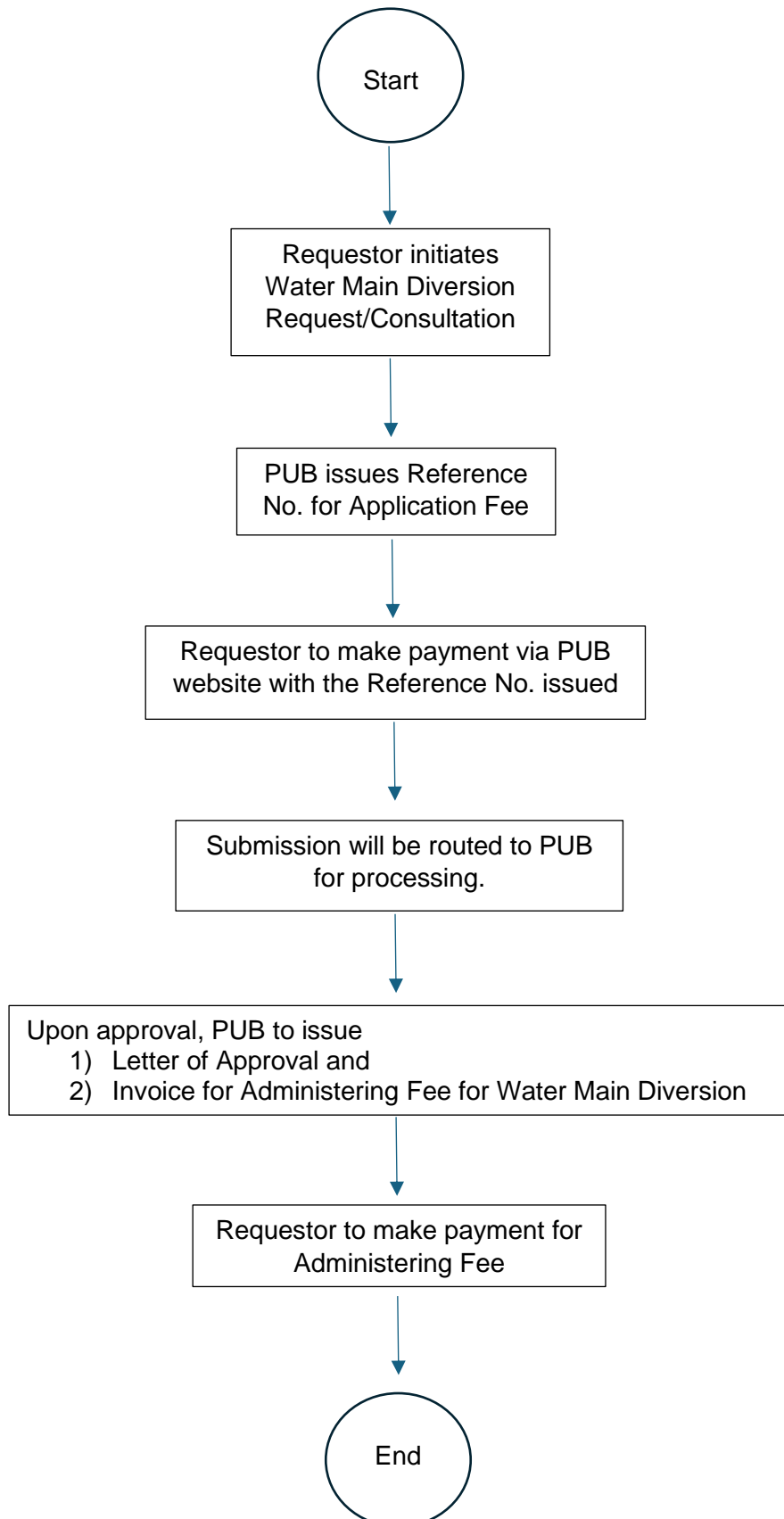
Thank You

Yours faithfully

James Koh

James Koh
Sr. Deputy Director
Water Supply (Network) Department
PUB, Singapore's National Water Agency

FLOWCHART FOR SUBMISSION WORKFLOW INVOLVING FEES FOR WATER MAIN DIVERSION



FREQUENTLY ASKED QUESTIONS

1. Who is required to pay the Application Fee?

Requestor who makes submission for each water main diversion work will be required to pay the Application Fee before the submission is processed by PUB.

2. Are resubmissions and amendment submissions subject to the Application Fee?

No.

3. How will the requestor get a notification to make payment?

For Application Fee, an email notification consisting of a reference code, information on payment amount and link to make payment will be issued to the requestor.

For Administering Fee, a corresponding tax invoice will be issued to the requestor through email notification to make payment.

4. What are the payment modes?

PayNow, Bank Transfer, or Credit Card (only for amount not exceeding S\$5,000).

5. What will happen to submissions that do not accompany the required payment of fees?

Submissions that are not paid would not be processed by PUB.

6. I have made a submission and subsequently decided to withdraw it. Will the fees be refunded?

Application Fee is non-refundable. To request a refund of the Administering Fee, write to us with your request, submission number, payment date, and reason for PUB’s consideration.

7. Are the Application Fees and Administering Fees subject to GST?

Type of Fees	GST Applicability
Application Fee	GST not applicable
Administering Fee	GST applicable

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